



VACANCY ANNOUNCEMENT

Kumi Hospital is a faith-based institution committed to delivering quality, compassionate healthcare to the people of Kumi District and the surrounding regions. The Hospital invites applications from suitably qualified, competent, and self-motivated individuals to fill the following vacant positions:

Position	Number of Posts
Clinical Officer	2
Physiotherapist	1
Enrolled Nurse	2
Theatre Assistant	1

POSITION DETAILS

Clinical Officer (2 Posts)

Reports to: Clinical Head

Purpose of the Role

To provide first-level diagnostic, curative, and preventive clinical care to patients, ensuring accurate assessment, timely treatment, and appropriate referral in line with hospital protocols and the Ministry of Health guidelines.

Key Duties and Responsibilities

- Examine, diagnose, and treat patients presenting at the Outpatient Department, wards, and emergency unit.
- Prescribe medication and treatment regimens within the scope of practice, and refer complicated cases to the relevant specialist or Medical Officer.
- Conduct minor surgical and medical procedures such as wound dressing, suturing, and incision & drainage.
- Participate in ward rounds, admissions, and discharge planning in collaboration with the medical and nursing team.
- Maintain accurate, complete, and confidential patient medical records and treatment charts.
- Participate in outreach, immunization, and community health programs as assigned by the supervisor
- Provide health education and counselling to patients and their caregivers.
- Participate in continuous professional development, clinical audits, and staff mentorship.
- Ensure adherence to infection prevention and control (IPC) standards and patient safety protocols.
- Perform any other clinical duties as assigned by the supervisor

Minimum Qualifications

- Diploma in Clinical Medicine and Community Health (or its equivalent) from a recognized institution
- Valid registration/license with the Allied Health Professionals Council (AHPC)
- Relevant clinical experience is an added advantage
- Proficiency in computer skills and strong soft skills are an added advantage.

Physiotherapist *(1 Post)*

Reports to: Senior Physiotherapist

Purpose of the Role

To assess, plan, and deliver physiotherapy interventions that restore, maintain, and improve patients' physical function, mobility, and quality of life following injury, illness, or disability.

Key Duties and Responsibilities

- Assess patients referred for physiotherapy and develop individualized treatment and rehabilitation plans.
- Administer therapeutic exercises, manual therapy, electrotherapy, and other physiotherapy modalities.
- Support post-surgical, orthopaedic, neurological, and obstetric patients with mobility and rehabilitation programs.
- Monitor and document patient progress, adjusting treatment plans as required.
- Educate patients and caregivers on home-based exercise programs, posture, and injury prevention.
- Work collaboratively with Clinical Officers, Nurses, and other members of the multidisciplinary team on patient care.
- Maintain, clean, and ensure proper use of physiotherapy equipment and the treatment area.
- Participate in outreach programs and community-based rehabilitation activities.
- Maintain accurate patient records in line with hospital and professional council standards.
- Perform any other related duties as assigned by the supervisor.

Minimum Qualifications

- Diploma or Bachelor's Degree in Physiotherapy from a recognized institution
- Valid registration/license with the Allied Health Professionals Council (AHPC)
- Prior clinical/hospital experience is an added advantage
- Proficiency in computer skills and strong soft skills are an added advantage

Enrolled Nurse *(2 Posts)*

Reports to : Principle Nursing Officer.

Purpose of the Role

To provide safe, competent, and compassionate basic nursing care to patients across hospital departments, supporting the delivery of quality health services under the supervision of Registered Nurses and Clinicians.

Key Duties and Responsibilities

- Provide direct bedside nursing care, including administration of prescribed medication and treatments.
- Monitor and record patients' vital signs, symptoms, and general condition, reporting changes promptly.
- Assist in admission, preparation, and discharge of patients, and maintain accurate nursing records.
- Support Clinical Officers and Doctors during examinations, procedures, and ward rounds.
- Maintain a clean, safe, and organized ward environment in line with infection prevention and control standards.
- Provide health education, comfort, and emotional support to patients and their families.
- Participate in maternal, child health, and outreach programs as required.
- Ensure proper handling, storage, and accountability of drugs and medical supplies on the ward.
- Participate in shift handovers, staff meetings, and continuous nursing education sessions.

- Perform any other nursing duties as assigned by the Nursing Officer in Charge.

Minimum Qualifications

- Certificate in Enrolled/Comprehensive Nursing from a recognized institution
- Valid registration/license with the Uganda Nurses and Midwives Council (UNMC)
- Good interpersonal and patient-care skills
- Proficiency in computer skills and strong soft skills are an added advantage.

Theatre Assistant (1 Post)

Reports to: Theatre Incharge.

Purpose of the Role

To support the surgical team by preparing the operating theatre, instruments, and patients, and assisting throughout surgical procedures to ensure a safe, sterile, and efficient theatre environment.

Key Duties and Responsibilities

- Prepare the operating theatre, surgical instruments, and equipment prior to procedures.
- Assist the surgical and anaesthetic team during operations, including passing instruments and materials.
- Ensure sterilization, cleaning, and proper storage of surgical instruments and theatre equipment.
- Prepare patients for surgery, including positioning and ensuring adherence to safety checklists.
- Maintain strict aseptic technique and infection prevention standards within the theatre.
- Assist in the safe transfer of patients to and from the operating theatre and recovery area.
- Maintain accurate records of theatre utilization, instruments, and consumables used.
- Support stock-taking and requisition of theatre supplies and consumables.
- Report any equipment malfunction or safety concerns to the Theatre In-Charge promptly.
- Perform any other theatre-related duties as assigned by the Theatre In-Charge.

Minimum Qualifications

- Certificate in Theatre Techniques (or its equivalent) from a recognized institution
- Uganda Certificate of Education (UCE) with credits in Biology/Health Science, Chemistry, Physics and English
- Ability to work under supervision in a surgical/theatre environment
- Proficiency in computer skills and strong soft skills are an added advantage

Note: Qualification requirements are based on the standards recognized by the Ministry of Health, Uganda Nurses and Midwives Council, and Allied Health Professionals Council.

MODE OF APPLICATION

Interested and qualified candidates should submit their applications, accompanied by a detailed Curriculum Vitae, recommendation letter, copies of academic and professional certificates/transcripts, and copies of relevant professional registration/licenses, National ID, together with names and contacts of three (3) referees.

Applications should be addressed to: **The Medical Director**
Kumi Hospital P.O.Box 9

and hand-delivered to the Human Resource Office / Secretary of the Medical Director, Kumi Hospital.

Deadline for submission: 14th August at 5:00pm. Late applications will not be considered.

Note: Only shortlisted candidates will be contacted for interviews. Any form of canvassing will lead to automatic disqualification.